



Clark County Public Library

201 South Fountain Avenue
Springfield, Ohio 45506

Gift and Donation Record

MEMORIAL/HONOR BOOK PROGRAM

Please take a moment to fill out the following form so that we may have a record of your donation on file, and also so we may send an appropriate acknowledgement.

We appreciate your donation to the Clark County Public Library!

Branch - _____

Date - _____

Amount of Gift - \$ _____

Type of Material Selected

Book _____ Books on Tape _____

Video _____ CD _____ Other _____

Category

Fiction _____ Non-Fiction _____

Children's _____ Other _____

Topic Selection - _____

Is this an Amazon Wish List item? Yes _____ No _____

Item(s) Selected - Title/Author/Price - _____

Name of Donor - _____

Donor's Address - _____

Telephone - _____

In Recognition/Memory (please circle one) of (Bookplate) - _____

Send Recognition/Memorial Letter to - _____

When item is added to collection notify - _____

Date Ordered _____

IND _____

Date Received _____

ORG _____

Order Taken by _____

For Public Relations Use

Acknowledgement/TY Sent _____

Bookplate _____

Recognition/Memorial Letter Sent _____

Record and File _____

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